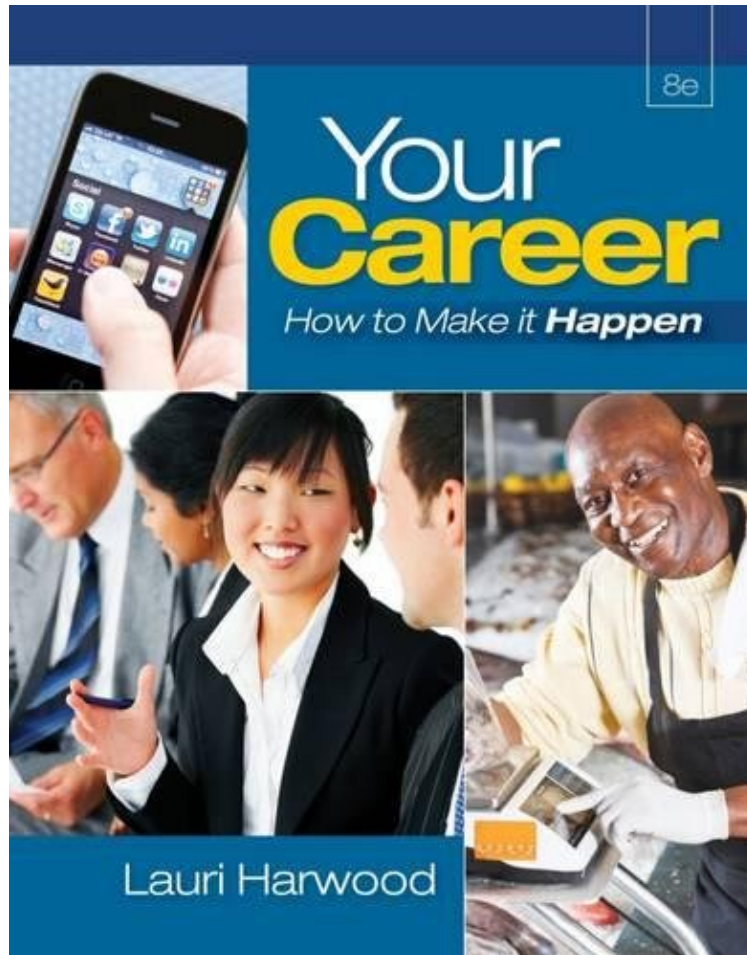


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About the Author Lauri Harwood is a widely respected consultant and trainer. Her extensive experience includes 15 years of developing corporate training for Procter Gamble. She is an instructor at Miami University in Cincinnati, Ohio. As the owner of Vandalay Group, Inc., she serves as a writer, instructional designer, and program/project manager. Her degrees include a bachelor of arts in English literature (University of Cincinnati) and a Master of Technical and Scientific Communication (Miami University).