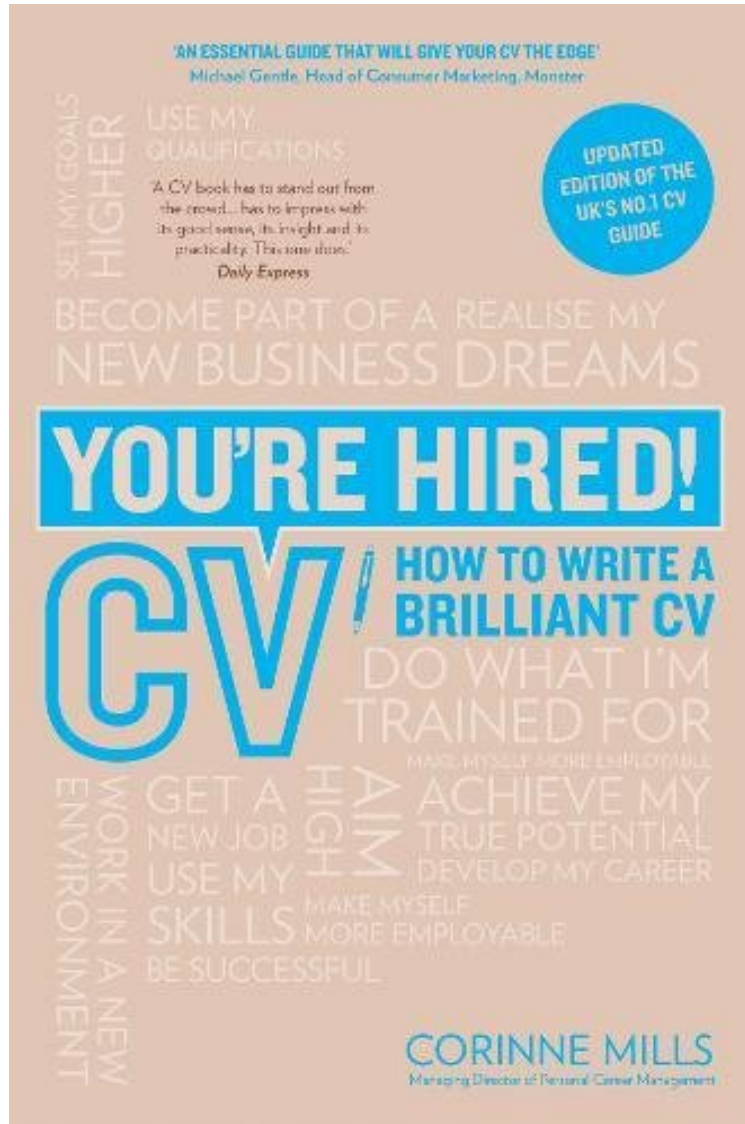


(Download free ebook) You're Hired! CV: How to Write a Brilliant CV

You're Hired! CV: How to Write a Brilliant CV

Corinne Mills

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Corinne Mills : You're Hired! CV: How to Write a Brilliant CV before purchasing it in order to gage whether or not it would be worth my time, and all praised You're Hired! CV: How to Write a Brilliant CV:

You're Hired! CVs is essential reading for putting together the best possible CV for the job you want, whether you're just starting out or moving your career forward. This book guides you through the preparation process to identify your

most relevant skills and experiences for the position you are applying for.

"A CV book has to stand out from the crowd... has to impress with its good sense, its insight and its practicality. This one does." Daily Express "Mills has produced a concise yet comprehensive compendium... Each chapter is easy to follow and illustrated with relevant case studies, reinforcing the authors point. PQ Rating: 5/5. The only book on, as Mills describes it, the "deceptively tricky" art of CV writing you'll ever need." PQ Careers Magazine "The best guide to writing a CV." Nigel Leigh, Telegraphjobs "Expertly written with tons of helpful advice." Management Today

From the Inside Flap You're hired - the words that every job applicant wants to hear. But with many more job-hunters than jobs available, the odds are stacked against you. You're Hired! is a series of essential guides for job-hunters, showing you how to research, apply for and land the job of your dreams. Each book is written by an expert professional and is filled with tips, advice and practical exercises to help you prepare for every stage of your job search. Answering every question you have about the job-search process, this series provides the professional guidance and insider knowledge you need in order to beat the competition and hear those magic words - you're hired!

From the Back Cover Writing your CV is the first step to applying for a job but it can be a surprisingly difficult task. How do you convey your wealth of skills and experience in two short pages (and should it even be two pages)? How can you convince the recruiter that you should be top of their list for interview? CV writing looks like it should be easy to do. However, anyone who has tried it knows that selling your skills, and doing it well, is much more difficult than it seems. This step-by-step guide helps you turn a straightforward historical record of your experience into a carefully crafted business proposal, tackling all aspects of your CV from format to functionality. Divided into targeted sections, the book helps you to plan, gather information and then build a CV which presents you as an ideal candidate. Filled with useful tips and practical activities to ensure you present your skills and experience in the most positive and appropriate way, this book will set you on the way to creating a CV that positions you as a front-runner for the interview finishing line.