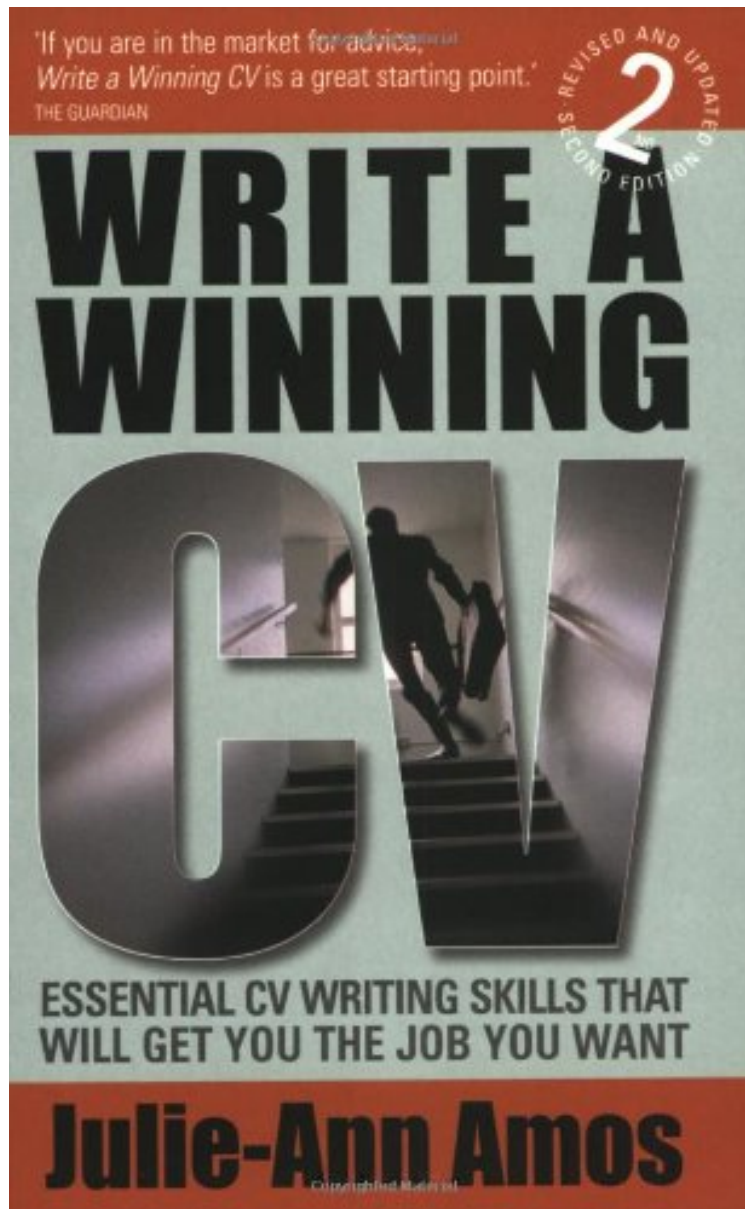


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About the Author  
Julie-Ann Amos is a Human Resources Consultant with wide practical and senior level experience in recruiting. She is at the sharp end of staff selection, specialising in highly competitive commercial recruitment. Her other publications for How To Books include *Be Prepared! Getting Ready for Job Interviews*. She is based in Croyden, Surrey.