

# The Portable Mentor: Your Anywhere, Anytime Career Coach and Problem Solver

*Cy Charney*

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YOUR ANYWHERE, ANYTIME

CAREER COACH

AND PROBLEM SOLVER

# THE PORTABLE MENTOR



#3259852 in Books Cy Charney 2003-09-22Original language:EnglishPDF # 1 8.42 x .98 x 5.50l, .94 #File Name: 0814472125336 pagesThe Portable Mentor Your Anywhere Anytime Career Coach and Problem Solver | File size: 67.Mb

**Cy Charney : The Portable Mentor: Your Anywhere, Anytime Career Coach and Problem Solver** before purchasing it in order to gage whether or not it would be worth my time, and all praised The Portable Mentor: Your Anywhere, Anytime Career Coach and Problem Solver:

1 of 1 people found the following review helpful. Timeless classic~every office should have one!By MeegzI bought

this book years ago, and it still has such timeless information, resources and support info to help any new and seasoned manager deal with day-to-day issues (person and professional). 0 of 0 people found the following review helpful. Solid entry-level management resource for engaging common workplace issues By L. Pakieser Solid resource the presents several ways to look at over 50 common issues that you'll run into in your personal and professional life as it pertains to work, career, and organizations. This would be a good resource for anyone new to managing small groups. The book presents well-defined issues in the form of a list of things you can do or questions to ask as part of surfacing the issues and then getting to a resolution. Even the approaches/questions on specific issues that I didn't particularly agree with, made me think. I could see this as a handy place to start when dealing with issues where you have no experience or you're stuck on getting to a resolution. This would have saved me a lot of time and given me a starting point if only I had this when I started out in supervision and management.

"Up-and-coming professionals may have smarts, but they don't have all the answers. Every day presents issues they've never had to consider before. They'll be thankful for *The Portable Mentor*. This one-stop resource is jam-packed with hundreds of bite-sized tips and strategies for dealing with common yet critical concerns, from goal-setting, decision-making, and project management to self-development and career planning. A "24-7" coach, adviser, and problem solver, *The Portable Mentor* will help readers: \* Be more productive and make better decisions \* Build better relationships with peers and supervisors \* Enhance skills like writing, speaking, listening, time management, and negotiation \* Take better care of their physical and mental well-being \* Get ahead and lay the groundwork for further advancement Read start-to-finish or consulted as needed, this A-Z companion gives rising professionals practical guidance when they need it: every day."

"A must-have book for busy professionals, one-stop resources features hundreds of bite-sized tips and strategies [project management to self-development and career planning] -- Today's Black Woman This book will [...] help with, from absenteeism, assertiveness to voice mail and writing skills. -- The Kansas City Star "Paul Tulenko, syndicated columnist: "In each of the chapters you are presented with a panoply of tips, suggestions, comments and so-forth on the specific subject. It's a fun book that has a great number of good suggestions and ideas to spark that fertile mind of yours to come up with a meaningful answer to your problem(s). The author is a Canadian and the language is wonderful. This book rates 4 stars. (Only the Bible and the Constitution rate six stars)." The Kansas City Star: "There's a ton of information packed into this book...this book will let you zero in on whatever topic you need help with, from absenteeism and assertiveness to voice mail and writing skills." Today's Black Woman: A must-have book for busy professionals, this one-stop resources features hundreds of bite-sized tips and strategies for dealing with common, yet critical concerns, from goal setting, decision-making, and project management to self-development and career planning." About the Author Cy Charney (Thornhill, ON) is president of Charney and Associates, an organizational and individual performance-improvement consulting firm. He is the author of *The Managers Tool Kit* (0-8144-7881-6) and *The Trainers Tool Kit* (0-8144-7944-8).