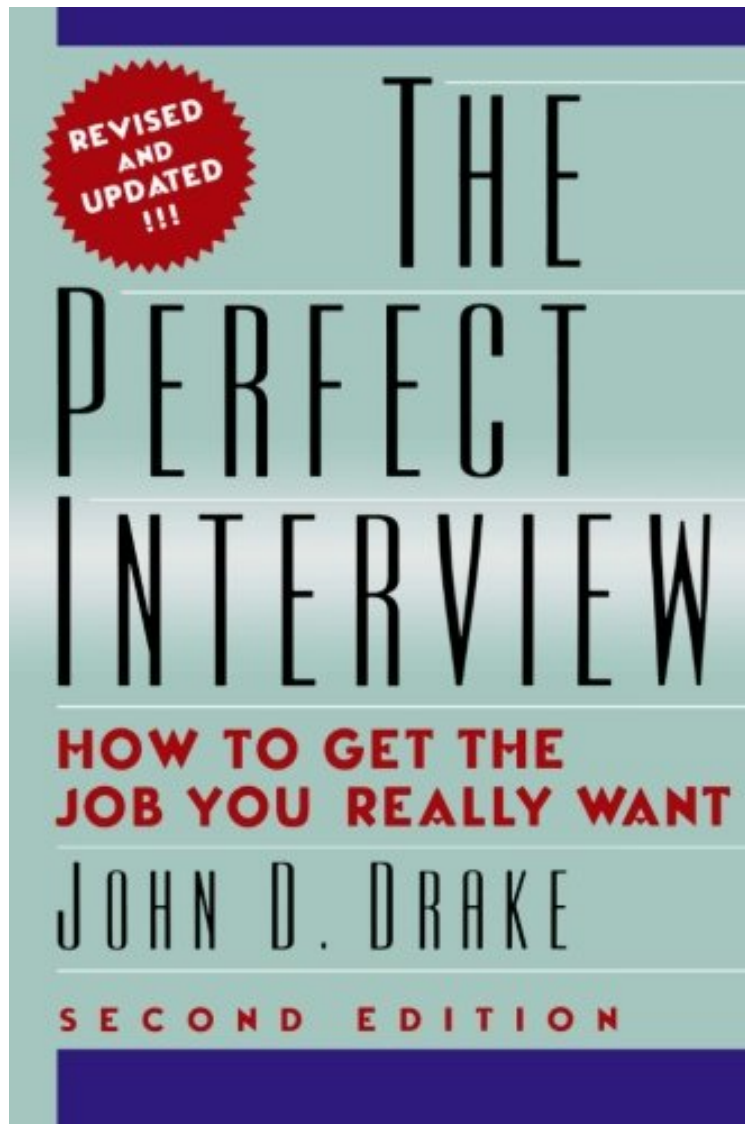


[Mobile pdf] The Perfect Interview: how to get the job you really want

## The Perfect Interview: how to get the job you really want

*John D Drake Ph.D*

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#2090060 in Books John D Drake Ph D 2011-05-17Original language:EnglishPDF # 1 9.00 x .51 x 6.00l, .67 #File Name: 1461089271224 pagesThe Perfect Interview | File size: 46.Mb

**John D Drake Ph.D : The Perfect Interview: how to get the job you really want** before purchasing it in order to gage whether or not it would be worth my time, and all praised The Perfect Interview: how to get the job you really want:

0 of 0 people found the following review helpful. Review from an Engineering PerspectiveBy EEStudentI consider "The Perfect Interview" as a great reference text while job searching specifically in the context of the interview process. I have found that the text does an excellent job of: focusing interviewee's job search; preparing interviewees for the interviews, and explaining the interview context such that the interviewee would be more successful in the

interview process. I found that even though this text is over ten years old, the book is written on a strong framework that I believe is helpful to any entry professional job seeker. The strongest point of the text in my opinion is the skill building exercises, which help assist the interviewee highlight their best attributes to interviewers. Improvement that I would like to see in a revision (or sequel) of the text would be that the text should elaborate more on methods of obtaining interviews (chapters 2 3) and electronic methods of optimizing a job search. 1 of 1 people found the following review helpful. Good resource

By Todd K  
This book was a good resource to prep myself for some upcoming interviews. This book does a great job of help you plan ahead about how you should sell yourself and bring attention to your traits that best fit with the position you are interviewing for. I have loaned this book out several times and would recommend it for anyone who is on the search for a job. 19 of 19 people found the following review helpful. Excellent Interview Preparation Guide

By Jason S. Culiner  
This book is only 200 pages and can be read in a day or two. It is well organized. The first section is how to locate that perfect job and land an interview. Drake makes suggestions for networking, employment agencies, and executive search firms, with examples of contact letters and other great materials. He then takes you into the interview prep phase. He starts with helping you look right - professional, prepared, and confident. The next sections take you through the interview process, and he goes through the 10 "standard questions" asked by interviewers. "Tell me about yourself" "What are you strengths/weaknesses" and so forth. I thoroughly enjoyed how he assists you in formulating the proper responses so they are professional and you feel confident. He then assists you in follow-ups, and the much desired negotiation phase. Drake helps you to be prepared from start to finish with this book. You MUST go through his skill builders as these are key to being prepared, confident, and winning that perfect job. I strongly recommend this book to all in the job market, whether it be administrative, technical, or other. I won my first interview and got the job I had dreamed of. The others did not answer as confidently as I did, nor did they state their answers in a professional and knowledgeable manner. I owe my new job to this book. Be prepared, be professional, and be confident. Read this book, do the skill builders on paper and go over them. This is one book that will help you land that perfect career. Good luck!

This is a practical, how-to book about succeeding in employment interviews. It provides specific ways to effectively communicate one's strengths in a variety of interview settings--the initial, the second, and the "corner office" interviews. "Skill Builder" pages provide tools to help applicants prepare for each interview. Special help is given for coping with the 12 most difficult questions and for managing discussions concerning compensation. Written by a professional interviewer, *The Perfect Interview* will help the entry level or experienced candidates ace the interview and receive the job offer they deserve.

From the Publisher  
Interviewing for a new job is tougher and more unpredictable than ever. But, now with this completely updated edition of John Drake's classic bestseller, readers can learn to control the process from start to finish! This exceptionally useful guide is packed with expert advice on how anyone can ace that interview-and get the offer they deserve. The new edition also supplies answers to twelve of the toughest questions interviewers ask...real-life stories of both good and bad interviewing situations...suggestions on preparing psychologically for the interview...and more!

From the Author  
The Perfect Interview is based upon my professional experience, including hundreds of interviews with job candidates at all levels-from hourly rated trainees to presidents of Fortune 500 companies. It also calls upon more than 20 years of hands-on experience in counseling individuals on the best ways to present themselves during employment interviews. I have tried to delineate here only those techniques and methods that I have directly observed be practical and productive-ones that have actually proved successful in the job-hunting marketplace.

From the Back Cover  
Reader's praise for *The Perfect Interview*: "I can't imagine a quicker, surer way to improve your interviewing skills than to read *The Perfect Interview* and do its exercises. Whether you're a beginner or president of a company, you can't get through this book without becoming more focused, articulate, and persuasive." John Lucht, executive recruiter, and author of *Rite of Passage at \$100,000 +* "John Drake's *The Perfect Interview* reminds me of my Harvard English literature professor, who invited our class to write the test questions. And, like any candidate who has read *The Perfect Interview*, we knew the answers and passed handsomely. I'm ordering 10 copies for youngsters starting out in journalism." Jack Harrison, Pulitzer Prize winner "This book is not about tricking interviewers-it's about making the right selection of a new company and career, based on skills and values, plus techniques for successfully getting the offer. John Drake has succeeded in the almost impossible task of summarizing innovative interview techniques, which apply to both entry-level and experienced applicants." Anita C. Nabholz, Director, Corporate Staffing Recruiting, The Travelers Companies. "The perfect compendium for any job seeker at any level. John Drake should be congratulated for hitting the bulls eye." Francine Riley, Ed.D., Director, College Relations Associate Development Programs, GTE. "The first book for a candidate that really tells it as it is and gives hands-on advice and instruction. Superb approach!" Terry P. Cohen, Sr. VP, Humans Resources/Corporate Services, UNUM Corporation.