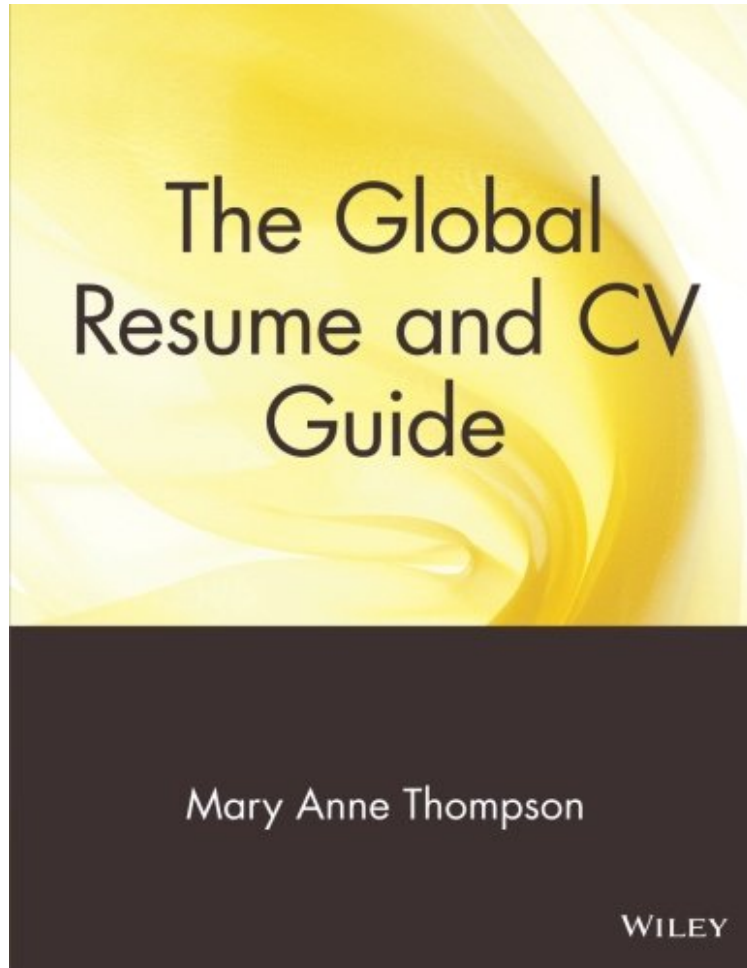


[Download ebook] The Global Resume and CV Guide

## The Global Resume and CV Guide

*Mary Anne Thompson*

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#3142246 in Books Mary Anne Thompson 2000-10-17 2000-10-17 Original language: English PDF # 1 10.93 x .79 x 8.50l, 1.55 #File Name: 0471380768304 pages The Global Resume and CV Guide | File size: 58.Mb

**Mary Anne Thompson : The Global Resume and CV Guide** before purchasing it in order to gauge whether or not it would be worth my time, and all praised The Global Resume and CV Guide:

0 of 0 people found the following review helpful. I highly recommend this book. By D. May Great Book! Very helpful in understanding to which countries to focus ones resume as well as detailed information for sending submissions. 17 of 18 people found the following review helpful. Thick on coverage, thin on details. By John Beretz Imagine a single reference that describes in detail how to craft the perfect resume for employers around the world. This guide would explain the expectations of far-flung employers relative to the standard practices of your home country, indicating how to map your existing resume to the each target country's culture. This is not that book. Not that "The Global Resume and CV Guide" doesn't try -- and occasionally succeed, at least where certain countries are concerned. Ultimately, what is touted as one of the book's greatest strengths proves to be a disappointing weakness: each country section is written by a "local expert", meaning that the guide effectively has many authors. The first downside of this approach is

that the information on any given country is not typically framed in terms that make sense to the reader, because the author is not necessarily familiar with the resume practices of the reader's country. A second downside of this approach is that there is significant variation in the quality and level of detail between country sections. For example, the section on the United States spans 18 pages, including two sample resumes. The section on the United Kingdom, in contrast, includes a mere 5 pages and no sample resumes. The UK section also leaves unanswered basic questions like whether "CV" or "resume" is the preferred term. Ultimately, though, the biggest disappointment is the lack of detail, understandable in a guide that attempts to cover nearly 40 countries in less than 300 pages. If you're looking for a high-level overview of the requirements of many different countries, you'll likely find this guide useful. But if you're looking for details and lots of sample resumes, you're probably better off purchasing a guide specific to your country of interest.

6 of 6 people found the following review helpful. A Good Guide for Writing Out CVs By J C B The book divides its attention to (1) basics of CV/Resume writing; (2) country-specific format and style of Resume, contributed by actual human resource specialist for each of the country listed; (3) interview guidelines for different regions of the globe. I found the format of the book itself helpful; its contents even more so. The guidelines are clear and concise, and works well for both young professionals and students alike. As a junior university student looking for an international job, the subtle nuances of the differences between writing a CV for, say, Europe and Japan, as written in this book allows me to do my "homework" before sending them, which hopefully may increase one's chances of landing a job interview. As the author has pointed out, international employers seek out employees who are willing to learn how other people do things, and one of the things that show that is how a CV/Resume has been styled for the destination intended.

\* Information on 40 different countries, including the United States \* Includes job sources, Internet sites, work permit/visa requirements, interviewing, and cultural advice "Until The Global Resume and CV Guide, there has not been any information regarding country-specific job application guidelines for candidates who want to take the international job search into their own hands . . . The Global Guide is an outstanding resource." -Daniel Mensch, Associate Partner, Andersen Consulting, Sweden

**MASTER THE RULES OF THE GLOBAL JOB MARKET COUNTRY BY COUNTRY** Did you know that in Japan, the job application or rirekisho is a handwritten two-page form that is purchased from the local stationery store? That in the US, attaching a photo to your resume/cv is a faux pas that tells the employer you do not know the rules? That in Sweden, your resume/cv should be signed by someone who can attest that what you wrote is true? That in Korea, it is important to state on your resume/cv if you are the eldest child in the family? Commerce has gone global, and so have careers. If you want to capitalize on rapidly expanding opportunities outside your native land, this unique, comprehensive guide gives you the knowledge you need to make your very best impression anywhere in the world. Experts from more than forty countries-from Argentina and the Baltics to Saudi Arabia, Thailand, the UK, and the US-share cultural do's and don'ts, business practices, and job-hunting tips and help you create a winning resume tailored to the specific requirements of your target nation. How to Get the Job You Want in Any Country \* Country-by-country overviews of 40 countries in North and South America, Asia, Europe, the Baltics, and more \* How to match your resume/cv to the country \* Cover letters \* Job sources \* Internet sites \* Work permits and visas \* Interview tips \* Cultural advice

"...this book is a must have for the serious job seeker..." (The Weekly Telegraph, 19 August 2002)

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About the Author Mary Anne Thompson is an author and lecturer throughout Europe on a wide range of topics crucial to developing global employment strategies. Her career advice is featured in numerous publications, including Jobline, Europe's largest online employment

network. In addition, she provides market research, strategic planning, and intercultural business communication training for companies interested in global market expansion. An American, Ms. Thompson is also a lawyer and government relations specialist, with fourteen years' experience working with the federal government and private industry in Washington, DC. She served as an attorney and advisor to President Ronald Reagan in the White House and for Secretary of Transportation Elizabeth Dole. Her Web site is [www.globalcareerguide.com](http://www.globalcareerguide.com)