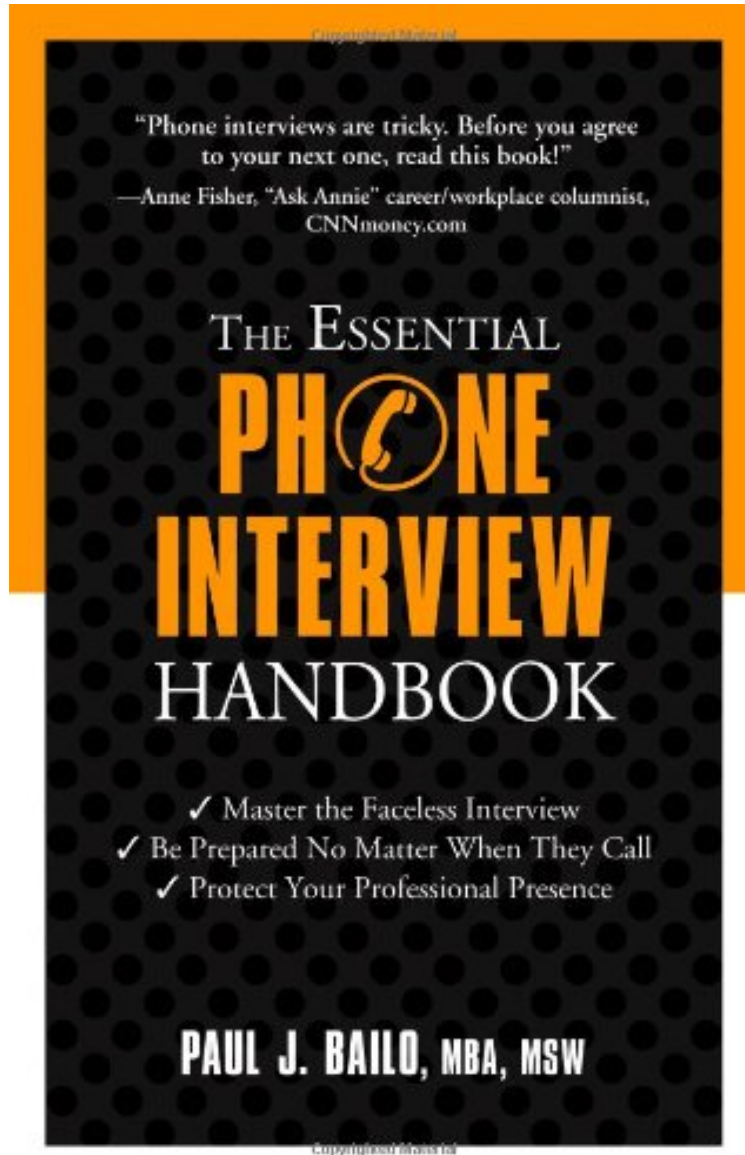


# The Essential Phone Interview Handbook

*Paul Bailo*

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**Paul Bailo : The Essential Phone Interview Handbook** before purchasing it in order to gage whether or not it would be worth my time, and all praised The Essential Phone Interview Handbook:

1 of 1 people found the following review helpful. Nothing new, mostly common sense.By awill1122I bought this book thinking it would explain good and bad answers to commonly asked questions during a phone interview, but really it was all just common sense. Don't chew gum, don't burp, don't interrupt, don't talk about politics or religion. All things

that most people don't need a book to tell them. There was very little about the interview itself, it was more about preparing for it. I would recommend getting a real book on interviewing as most of the information would still apply. Don't waste your money.0 of 0 people found the following review helpful. I followed the book. Some of it may sound ...By Harry HellmanI followed the book. Some of it may sound silly but it works and I believe it helped me get the job. I dressed in my suit cleared my desk and conducted the interview as though I was in their office.2 of 2 people found the following review helpful. Awesome to have for your preparationBy Mr.SAll explanation with simple technique but giving you excellent narration of phone interview.You can successfully apply for your real phone interview.

"Phone interviews are tricky. Before you agree to your next one, read this book!"--Anne Fisher, "Ask Annie" career/workplace columnist, CNNmoney.com"The Essential Phone Interview Handbook is a unique and powerful tool that will teach you the necessary phone skills to impress any potential employer and ace your way into the job you want."--Ron Fry, best-selling author of 101 Great Answers to the Toughest Interview Questions"A must-read for anyone preparing for their next phone interview. Full of insights and helpful hints."--Julie Jansen, author of I Don't Know What I Want, But I Know It's Not ThisToday more than ever, job candidates make initial contact with prospective employers via the telephone. Phone interviews are often the most unexpected facet of job interviewing, yet they are fast becoming the standard for employers when narrowing the pool of applicants and determining who will be invited for in-person interviews.The Essential Phone Interview Handbook covers:How to prepare, what to say, and when to say itHow to establish your professional presence over the phoneHow to get to the next step

About the AuthorPaul J. Bailo, MBA, MSW, is the founder and CEO of Phone Interview Pro, a service for job seekers who want to perfect their telephone job interviewing skills. After recognizing that the importance of the phone interview is often overlooked, Bailo prompted Phone Interview Pro to create a 250-plus point phone evaluation, previously nonexistent in the career services industry.