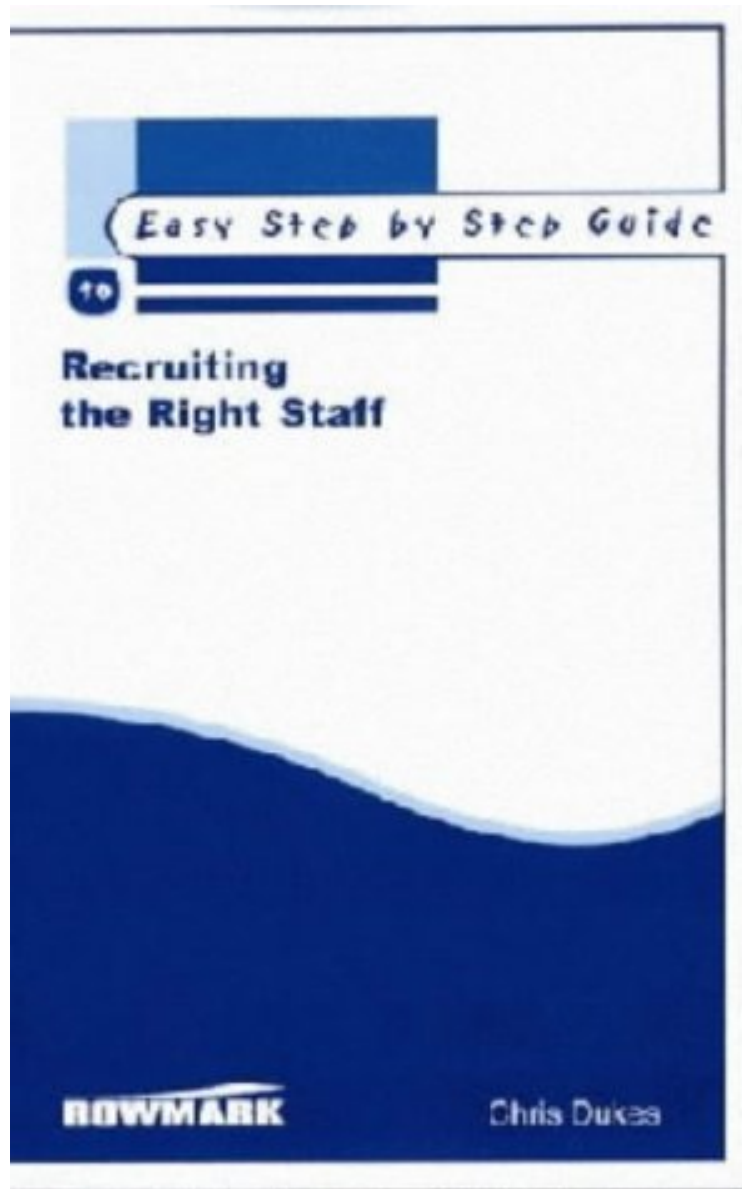


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About the Author Chris Dukes has worked in the office environment for many years, and is presently the administrator for an Information Technology Project Office in a multi-national company. Present responsibilities include manpower allocation, production of time/budget statistics for management and operational planning purposes, and employment of both permanent and temporary staff in a project-oriented working environment.