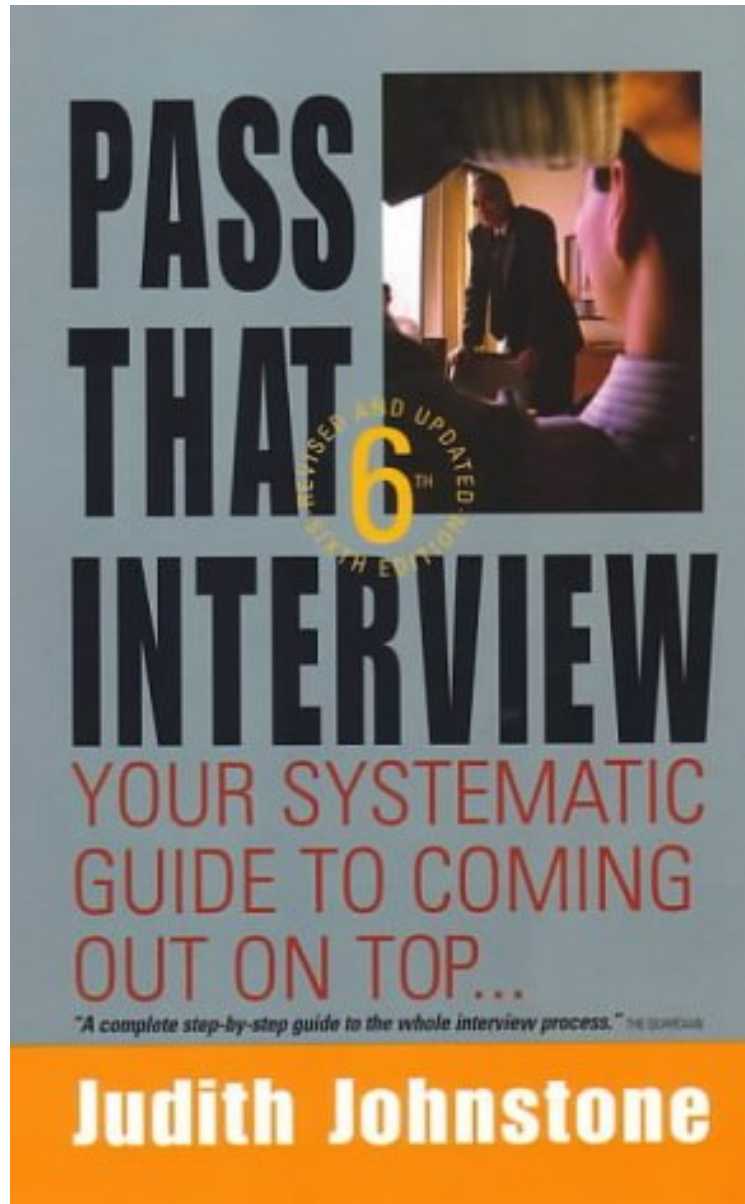


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# Pass That Interview, 6th Edition: Your Systematic Guide to Coming Out on Top

Jud Johnstone

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In any interview situation you are 'selling yourself'. Obviously you have to demonstrate that you have the key skills and competencies that are being sought. But that's not enough - you also have to show that you have the enthusiasm, motivation and commitment to make a success of the job - that 'extra special something.' The magic ingredient for this is thorough preparation. This book will help you with the essential pre-interview groundwork as well as the interview encounter itself. CONTENTS: 1. You are invited to attend 2. Personal presentation 3. Background preparation 4. Ready to go 5. Selection tests 6. The ideal interview 7. The problem interview 8. The waiting game 9. Factors beyond your control 10. College interviews 11. Getting started on your own

"A complete step-by-step guide to the whole interview process." The Guardian 'One of the best books on interviewing.' Ms London Magazine About the Author Judith Johnstone writes on employment-related subjects, her other books include The Job Application Handbook and Planning a New Career. She is a Chartered member of the Chartered Institute of Personnel and Development.