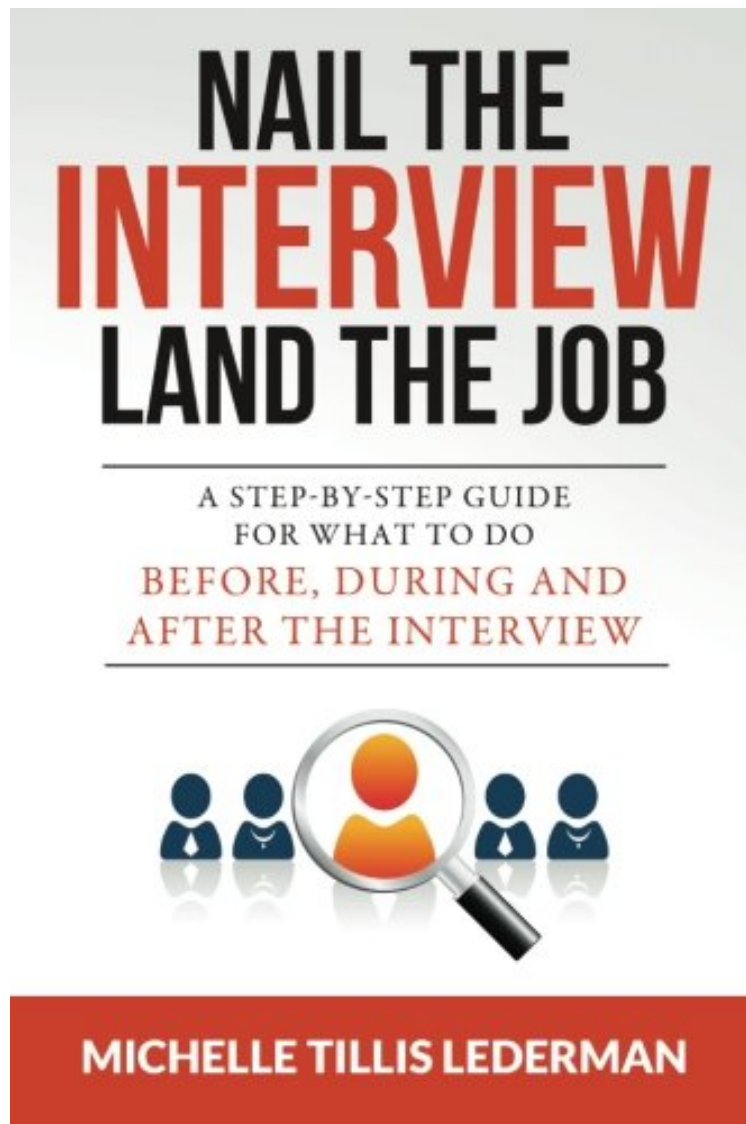


(Download free pdf) Nail the Interview, Land the Job: A Step-by-Step Guide for What to Do Before, During and After the Interview

Nail the Interview, Land the Job: A Step-by-Step Guide for What to Do Before, During and After the Interview

Michelle Tillis Lederman

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#533904 in Books Ingramcontent 2015-09-09Original language:EnglishPDF # 1 9.00 x .53 x 6.00l, .71 #File Name: 0996507809220 pagesNail the Interview Land the Job A Step By Step Guide for What to Do Before During and After the Interview | File size: 63.Mb

Michelle Tillis Lederman : Nail the Interview, Land the Job: A Step-by-Step Guide for What to Do Before, During and After the Interview before purchasing it in order to gage whether or not it would be worth my time, and all praised Nail the Interview, Land the Job: A Step-by-Step Guide for What to Do Before, During and After the Interview:

1 of 1 people found the following review helpful. Solid advice for New Grads but could use a bit more targeted advice. By Evan LeAs a college student, I think this book does a good job at teaching the underlying structure of the interview process. The specialized advice was most valuable to me, and I wish Michelle would have included more of it, but this is a more general book, so I understand why she didn't focus on just one group of people. Where Michelle absolutely kills it (and the most valuable part of this book to me) is her analytical breakdown of the phases of the interview process. This really helps you organize your interview preparation. The phases are: Stage 1: Pre-Interview + Rapport Building Stage 2: Introductory Questions Stage 3: The Core Stage 4: Participant QA Stage 5: Closing and Follow-Up. She explains exactly WHAT knowledge you should prepare ahead of time, HOW you should tell the stories that exemplify your skills and passions, and WHY you need to be constantly re-emphasizing your three words that you want the interviewer to think about you. Now, before every interview, I prep a 5-stage worksheet using Michelle's framework with answers to common questions, stories that exemplify my traits, and questions I'd like to ask the interviewer. It's made the process so much easier and more manageable. A lot of the advice in this book did seem basic, but that may be because I've read so many of these tactical career books. Overall I thought it was a pretty solid read. Recommended for college students for sure. 0 of 0 people found the following review helpful. Love this book!! By Rebecca Lynn Schade I first learned of Michelle's book on an Art of Charm podcast. Her conversation with Jordan Harbinger literally changed my whole outlook on how to interview for jobs. I was in the middle of a major transition in my life and her advice on nailing an interview is what I know landed me my current role that I love. I've also recommended the book and podcast to 20 people. This is a game changing book and a must read for anyone job hunting right now. 1 of 1 people found the following review helpful. I am a Human Resource Professional and will add this to my resources that I recommend. By Frank Bilski Searching for jobs in our ever changing economy is challenging. Michelle Tillis Lederman, takes a complex subject and breaks it down into very simple steps. By doing so, the task is not as daunting. As a former Marine, I appreciate how Michelle has addressed veterans and military personnel who are transitioning to civilian life. I am a Human Resource Professional and will add this to my resources that I recommend.

In today's competitive job market, securing a job can be more fraught and arduous than ever. Wouldn't it be great if there was a comprehensive guide to this arduous process? Enter *Nail the Interview, Land the Job*. This book reveals exactly what needs to be done to shine during an interview and set yourself apart from the crowd. Because the truth is that acing the interview is the most pivotal step in convincing any employer that you're the right candidate for the job. The book takes an in-depth look at every step along the path, chapter by chapter, with invaluable insights into topics including: how to build confidence and get in the best frame of mind; what to wear and what to bring with you; making the best first impression and instantly connecting; relating previous experiences to the position you're seeking; navigating difficult questions; what to ask and not to ask during the interview; and sealing the deal at the end of the process. Bonus sections provide detailed information about leveraging resources such as career fairs, career coaches, and headhunters, plus a soup-to-nuts interview checklist and information about unconventional interviews. With targeted information for the recently unemployed, new graduates, and parents returning to the workforce after an extended absence, *Nail the Interview, Land the Job* is a crucial tool for people at any stage in their careers, breaking down and demystifying the intimidating interview process to ensure that you can secure the position you're seeking. Get the job first then decide if you want it. It's all about nailing the interview.

Michelle's comprehensive guide hits every phase of the interview process from preparation to follow up. She engages the reader with practical advice, useful tales of job seekers and tips on successfully navigating the process. The highly digestible book will prove useful not only for our MBA graduates but alumni, too, who may be reentering the workplace or in transition. --Regina Resnick, Associate Dean and Managing Director, Career Management Center, Columbia Business School Everyone knows you only have one chance to make a first impression. This book covers start to finish, everything you need to nail your dream job with a sledge hammer! -- Jeffrey Hayzlett, Primetime TV Radio Host, Best-Selling Author and Global Business Celebrity Michelle is the interviewer and candidates dream alike, illustrating in practical detail not only how to make it through the selection process but also how to make sure your employer sees you as a potential all-star instead of a liability. I'll be sharing this book with everyone in my life who's in transition, whether they're looking for their first job or moving up to the c-suite. --Jordan Harbinger, Host of *The Art of The Charm* In today's highly competitive global labor market, job seekers, more than ever, need to master the art of interviewing for a job. In *Nail the Interview, Land the Job*, Michelle Tillis Lederman provides a wealth of information to help individuals successfully navigate the often stressful task of interviewing for a job. The insightful tips and resources will help new graduates looking to land their first job, as well as seasoned workers who are back in the market. --Bill Castellano, Ph.D., Associate Dean at Rutgers University School of Management and Labor Relations The recession has resulted in many highly qualified unemployed people that can make finding that next job and selling yourself in the interview difficult. Michelle's book, *Nail the Interview, Land the Job*, will enable you to navigate the challenging questions with ease. Her insights move you from mindset to interview day to follow up to help you

cultivate the results you want in tough times. --Rajesh Setty, Serial Entrepreneur and Author of 15 books including *Gratitude: Changing the World One Thank You at a Time* Nail the Interview not only gives you brass tacks but a perspective of both sides of the interview process. As someone who recently went through the process, I know firsthand that looking and landing a job is utterly frustrating, if not depressing. Michelle helps keeps both your attitude and your to dos on track. --Alyssa Dyer, Author of *Kickass Confident: Own Your Brain. Up Your Game*, CEO, American Confidence Institute Looking for a complete guide to effective interviewing? Look no further. Michelle Ledermans *Nail the Interview, Land the Job* offers interview tips, tricks and strategies to effectively land your next position. After years prepping hundreds of candidates seeking an internal promotion or a brand new role, I know that this is just the type of must-have manual that will help anyone impress a hiring manager and win their dream role. --Denise Brosseau, CEO, Thought Leadership Lab and Author of *Ready to Be a Thought Leader?* The overwhelming noise in the marketplace too often invades the job interview process. In *Nail the Interview, Land the Job*, Michelle cuts through the chaos by providing clear steps and structures to manage the end-to-end interview process. She simplifies even those challenging circumstances that many returning parents, young graduates, and laid-off candidates face. A must-have guide for the job seeker at any stage of their career. --Linda Popky, Author of *Marketing Above the Noise: Achieve Strategic Advantage with Marketing that Matters* Interviews position us for advancement. Michelle Lederman is one of those unique, sensitive professionals who truly understands the strategies that move interviews from unproductive meetings to conversations that grab the other person to want to know more about us. Her warm, smart, engaging instructions and examples, provides the know-how like no one I have ever spoken with. These tips extend beyond the interview to on the job! There are many books on the topic out there. But none with the clarity and punch of *Nail the Interview, Land the Job*. Read this book and get ready for your first day on the job! --Karen Kahn, Psychologist, Strategic Coach for Lawyers, Author of *Daunting to DOable: You CAN Make It Rain* Im constantly asked by my university students how to prepare for an interview so they can get a great job and Michelles book is a perfect resource for them. Her years of experience on both sides of the interview desk and overall business savvy give her a unique perspective on how to fully prepare for any type of interview from standard to virtual to the unconventional. She reveals all the interviewer secrets, tricks and tools needed to be successful in making your next career move. --Whitney Keyes, Professor, Author of *Propel: Five Ways to Amp Up Your Marketing and Accelerate Business* If you are looking for a new job or are fresh out of school, you NEED this book. You will do just what the title says, *Nail the Interview!* Michelles writing style really grabs you. Her conversational approach full of great storytelling, examples, and case studies makes *Nail The Interview, Land The Job* a quick, easy read for everyone. She shares plenty of specific tips for young graduates to reentrants to out of work executives. It is a must read for anyone in the market for a job or a job change. --Jan Fox, Television journalist, 4x Emmy Winner Michelle has created the definitive guide to nailing your job interviews whether youre interviewing for an internal or an external position. Michelles advice is top notch and comprehensive, including nuanced advice to those entering the market or re-entering after an extended or unintended leave. I really wish I had her tips on how to field the many challenging, unexpected and at times even inappropriate questions Ive fielded over my many years of being an interviewee. Her tips are gold! --John Corcoran, Chief Revolutionary, SmartBusinessRevolution.com Interviewing for a new position can be filled with moments of nervousness and self-doubt. Michelle has done an outstanding job in offering practical advice and a roadmap to approaching these opportunities with the greatest possible confidence. Her conversational style and willingness to share personal experiences offers the reader a genuine sense of humility as the pages are turned. Whether you are a recent grad, returning to the workforce or recently unemployed, *Nail the Interview, Land the Job* is the confidence builder that will allow you to bring your A-game to the table. --Bill McLean, Partner - Consulting (Leadership Development), PwC Canada About the Author Michelle Tillis Lederman is a highly sought after keynote speaker, corporate trainer, and executive coach. As founder and CEO of *Executive Essentials*, she has delivered seminars for Fortune 500 companies, nonprofits, and universities, and has appeared on CBS, NBC, NPR, and Fox. She has also been featured in publications including *The New York Times* and *The Wall Street Journal*, and *US News and World Report* among many others. Her two previous books are *The 11 Laws of Likability* and *Heroes Get Hired*. A self-described recovering CPA, Michelle spent a decade in finance holding roles in MA, venture capital, financial consulting, hedge fund investing and risk management. A former professor at NYU, she is a graduate of Lehigh University and Columbia Business School and lives in South Orange, New Jersey with her husband, two sons, and rescued dog.